
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 14 AUGUST 2019
REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES

1. WORKS REPORT

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report provides information regarding works undertaken for the given period in regards to both operational and capital works.

Report

The Works Report (**Attachment No. 1**) for the period 6 July 2019 to 9 August 2019 is presented to Council for their information.

Financial Implications

Council has provision for these services in its 19/20 Operational Budget.

Legal and Regulatory Compliance

Local Government Act 1993
Roads Act 1993

Risk Management Issues

Nil

Internal/External Consultation

Nil

Attachments

Works Report

RECOMMENDATION

That the information be noted.

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2. SHORT TERM LEASE OF COUNCIL ROAD RESERVE

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure & Engineering Services
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

The purpose of this report is to inform Council regarding the lease of various sections of the road reserve on the Peak Hill Railway Road.

Report

Council considered at its Ordinary Meeting held on 12 June 2019 a request by ARTC to lease 3 small sections of road reserve to use as laydown areas, construction of drainage works etc. that are associated with the Inland Rail project. Council subsequently resolved that the lease fee be set at \$1,500 (excluding GST) per annum, with a lease fee of \$750 (excluding GST) for the six month option (**Resolution 2019/152**).

Public notice of the proposed lease was given in terms of the Roads Act, 1993, on 10 July 2019 over a period of 28 days. No submissions have been received.

Council will now enter into a formal lease agreement with ARTC that will set out terms and conditions.

Financial Implications

Income for the lease of a road reserve

Legal and Regulatory Compliance

Local Government Act 1993.
Roads Act, 1993.

Risk Management Issues

Nil

Internal/External Consultation

Public notice was given as per the Roads Act 1993, requirements.

Attachments

Nil

2. SHORT TERM LEASE OF COUNCIL ROAD RESERVE (Cont'd)

RECOMMENDATION

That the information be noted.

3. TRANGIE SPORTING PRECINCT CONCEPT PLAN

Author	Manager Urban Space
Responsible Officer	Director Infrastructure & Engineering Services
Link to Strategic Plans	CSP – 1.1.4 Promote services and provide facilities that foster healthy lifestyles CSP – 1.1.5 Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community

Executive Summary

The purpose of this report is to advise Council of the outcome of the community vote for the Trangie Sporting Precinct Concept Plan.

Report

At Council's Ordinary Meeting on the 13 March 2019, the Draft Trangie Sporting Precinct concept plan was adopted to be placed on public exhibition for 28 days.

After receiving 12 submissions and a community member speaking at the public forum at Council's Ordinary Meeting on the 12 June 2019, it was resolved that a further option C be developed and the three options, A, B and C be disseminated to the community for a public vote over a period of 14 days and the outcome of this vote be adopted.

The voting was extended for a further 14 days due to a low response. Voting closed on 31 July 2019.

A total of 54 votes were received with Option A receiving the highest amount of votes.

- Option A - 64.81%
- Option B - 7.41%
- Option C - 27.78%

3. TRANGIE SPORTING PRECINCT CONCEPT PLAN (Cont'd)

Financial Implications

Development of option C, excluding staff costs, totalled \$2,981.00

Legal and Regulatory Compliance

Nil

Risk Management Issues

Nil

Internal/External Consultation

The Draft Trangie Sporting Precinct Concept Plan with options A, B and C was disseminated to the community for a public vote, with option A now adopted.

Attachments

Nil

RECOMMENDATION

That the information be noted.

4. AQUATIC CENTRE UTILISATION

Author	Manager Urban Space
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 1.4.4 Promote services and provide facilities that foster healthy lifestyles

Executive Summary

The purpose of this report is to provide an update on the 2018/2019 swimming pool utilisation, income, expenditure and intended operation for the 2019/2020 swimming season.

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4. AQUATIC CENTRE UTILISATION (Cont'd)

Report

2018/2019 Pool Season Summary

The below table includes information regarding patronage and income of both the Narromine and Trangie Aquatic Centres for the 2018/19 swimming season as recorded from the point of sale system.

	Number Sold		Income	
	Narromine	Trangie	Narromine	Trangie
Daily Entries	4013	986	\$18,058.50	\$4,438.50
Season Tickets				
Family	67	20	\$16,281	\$3,740
Family +1	24	3	\$6,240	\$603
Family +2	8	6	\$2,216	\$1,290
Single	19	9	\$2,280	\$882
Single (Snr)	10	-	\$1,000	-
Half Season	33	47	\$4415	\$6542
Pool + Gym	1	-	\$118	-
<i>Total</i>	162	85	\$32,550	\$13,057
Events/Hire Users	12	4	\$14,009	\$1,265
			\$64,617.50	\$18,760.50

Utilisation of the centres by season tickets holders in the 2018/19 swimming season is detailed in the below table.

2018/19 was the first season that such utilisation data was collected, made possible by the installation of automatic entry gates. Throughout the installation and setup of these gates, it is assumed that some data was not collected and discrepancies may be present between actual and collected data.

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4. AQUATIC CENTRE UTILISATION (Cont'd)

Visitation Numbers		
Type of Entry	Narromine Aquatic Centre	Trangie Aquatic Centre
Daily Entry	4013	986
Family Season Ticket	8066	514
Single Season Ticket	521	104
Senior Single Season Ticket	480	0
Total Visits by Season Ticket Holders	13,086	1,604

The below table indicates the bookings and programs run throughout the season as well as programs which were funded through Council or other funding bodies.

Narromine Events/Hire	Trangie Events/Hire
Dubbo Diggers RSL Swimming Club Dubbo Pack & Paddle Macquarie Yabbies Swim Club Narromine Christian School Narromine High School Narromine Local Aboriginal Lands Council (LTS) Narromine Physiotherapy and Sports Injury Clinic Narromine Primary School Narromine Swimming Club Private Learn to Swim program St Augustine Parish School Swim 4 Kicks (LTS)	Private Learn to Swim program St Johns Primary School Trangie Central School Trangie Swimming Club
Funded Programs	Funded Programs
Narromine Local Aboriginal Lands Council – Season ticket purchases NSW Health – Aqua Aerobics	Breakthru – Disability Swimming Carnival Lions Club – Season ticket purchases

Expenditure for the 2018/19 season including all pool and grounds maintenance, chemicals and supplies, administration expenses, utilities and wages is displayed in the below table.

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4. AQUATIC CENTRE UTILISATION (Cont'd)

	Total Expenditure
Narromine Aquatic Centre	\$265,942.32
Trangie Aquatic Centre	\$192,984.72

Large costs for utilities such as water, electrical and increased chemical usage (due to the hot weather) which were not previously calculated, were captured in the 2018/19 season, which resulted in a higher total expenditure.

2019/2020 Pool season proposal

Historically, the pools have opened on the October long weekend. Over the past few years, extremely low utilisation has occurred in the first few weeks of opening due to cold weather and water temperature. Instead, towards the end of the season Council receives a number of requests to extend the season due to warm weather and qualification for competitive swimming events in the region.

For this reason, it is proposed that the swimming season remain as 25 weeks, however is shifted to start later in October and finish at Easter 2020, depending on weather. The construction of the Narromine Learn to Swim Pool and Splash Pad is scheduled to be completed by 29 November 2019. The construction works will not impact the opening of the Narromine Aquatic Centre as safe access will be provided to the 50m pool, amenities, kiosk and surrounding grounds which fall outside of the construction zone.

It is proposed that both the Narromine Aquatic Centre and Trangie Aquatic Centre open on Monday 28 October 2019 for the below hours. The 2018/19 season operating hours are provided for comparison.

2018/2019 Season Operating Hours	
Narromine	
Mon-Fri	6:00am - 8:00am (season ticket holders only)
	1:00pm - 6:00pm
Saturday	10:00am - 6:00pm
Sunday	10:00am - 6:00pm
Trangie	
Mon - Fri	2:00-6:00pm
Saturday	10:00-6:00pm
Sunday	10:00-6:00pm

2019/2020 Season Operating Hours	
Narromine	
Mon-Fri	6:00am - 8:00am (season ticket or pass holders only)
	1:00pm - 6:00pm
Saturday	10:00am - 6:00pm
Sunday	10:00am - 6:00pm
Trangie	
Mon - Fri	3:00-6:00pm
Saturday	10:00-5:00pm
Sunday	10:00-5:00pm

4. AQUATIC CENTRE UTILISATION (Cont'd)

These hours are proposed following a review of utilisation patterns of Narromine and Trangie swimmers. Trangie experienced an extremely low level of visitation, particularly early on weekdays and late on weekends resulting in the proposed reduction of 1 hour per day. Hours will be reviewed and extended over the six week summer school holiday period.

Approved hirers that meet the requirements of Council's out of hours usage conditions such as coaches and swimming clubs will be able to utilise the pool as per approved bookings outside of the public operating hours. This could include before the official opening of the season, subject to the readiness of pool plant and equipment.

Staffing Requirements

When in public operation, the Narromine and Trangie Aquatic Centres require one staff member to be supervising the pool at all times, and one staff member manning the entry gates. The exception to this is weekday mornings at the Narromine Aquatic Centre which is limited to season ticket holders only. These times only require one staff member supervising the pool as season ticket holders do not require service at the entry gates.

Patrons who wish to access early morning swimming without a season ticket may purchase a pre-paid two week pass for \$56 (14 x \$4.00), allowing daily entry during early morning swimming only for 14 days. This pass is swiped at the entry gates to allow access and is targeted towards town visitors.

One senior lifeguard, who holds a lifeguard certification is required on shift at all times of operation. A second junior lifeguard, who holds a Bronze Medallion is also on shift. In addition to this, Council's Sport and Recreation Co-ordinator will regularly be on shift supporting the lifeguards during busy periods, as well as regularly training and monitoring staff. Council will also aim to allocate additional staff on weekends to ensure patrons abide by the Aquatic Centre Code of Conduct.

As in previous years, a number of casual junior and senior lifeguards will be recruited to fill the staff rosters. As well as new employees, Council has had a number of young staff return from previous seasons, who are gaining essential skills and experience. These staff members will be closely supervised by Council's Sport and Recreation Coordinator.

Financial Implications

The proposed opening hours do not include public holidays and special events. These days will incur additional wage expenses which are not currently budgeted for.

Legal and Regulatory Compliance

Nil

4. AQUATIC CENTRE UTILISATION (Cont'd)

Risk Management Issues

Prior to the 2017/18 season it was identified by Council's insurers that the supervision of the pools were unsatisfactory with a single employee. A minimum of two employees are required on site for the safe operation of the facility in accordance with both Royal Life Saving guidelines and current risk management practices.

Internal/External Consultation

Nil

Attachments

Nil

RECOMMENDATION

1. That the opening date for the Narromine and Trangie Aquatic Centres be Monday 28 October 2019.
2. That the 2019/20 season operating hours for the Narromine and Trangie Aquatic Centres be:

2019/2020 Season Operating Hours	
Narromine	
Mon-Fri	6:00am - 8:00am (season ticket or pass holders only)
	1:00pm - 6:00pm
Saturday	10:00am - 6:00pm
Sunday	10:00am - 6:00pm
Trangie	
Mon - Fri	3:00-6:00pm
Saturday	10:00-5:00pm
Sunday	10:00-5:00pm

André Pretorius
Director Infrastructure and Engineering Services

 <p>Narromine SHIRE COUNCIL</p>	<p align="center">MONTHLY WORKS REPORT</p> <p align="center">Friday, 9 August 2019</p>	<p align="right">Infrastructure and Engineering Services Narromine Shire Council Tel: 02 6889 9999 Fax: 02 6889 9998 mail@narromine.nsw.gov.au</p>
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*Road and Park users are to proceed with caution at all work sites and observe work signs to ensure safety.
Speed zones are enforceable with possible short delays.
For all enquiries, please contact Council's Infrastructure and Engineering Services Department on 6889 9999.*

URBAN ROADS – Narromine, Trangie, Tomingley	
Various Streets (Narromine)	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> • Routine Maintenance Program such as patching, sign installation and sweeping, etc. • Culling Street – Gravel resheet shoulders • Gainsborough Road – Maintenance grade <p><u>Capital:</u></p> <ul style="list-style-type: none"> • Jones Circuit – Tree removal, construction of new road and seal and improved drainage complete. Culvert in private access and bus stop to be installed
Various Streets (Trangie)	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> • Routine Maintenance Program such as patching and sweeping, etc.
Various Streets (Tomingley)	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> • Routine Maintenance Program. Footpath, kerb and gutter inspections to commence next month.
UNSEALED ROADS NETWORK	
Various Unsealed Roads	<p><u>Maintenance: Map No. 1</u> Maintenance Grading in progress or completed;</p> <ul style="list-style-type: none"> • Waterloo Road • Richardson's Road • Derribong Road • Newhaven Road • Elmore Road • Belmont Road • Farrendale Road • Cobboco Road • Pineview Road <p><u>Capital: Map No. 2</u> Resheeting in progress or completed;</p> <ul style="list-style-type: none"> • Tantitha Road – second 2km
SEALED ROADS NETWORK	
Various Sealed Roads	<p><u>Capital:</u></p> <ul style="list-style-type: none"> • Trangie Collie Road – 2km seal complete with traffic facilities installed <p><u>Maintenance:</u></p> <ul style="list-style-type: none"> • Dandaloo Road • Warren Road
SWIMMING POOLS	
Narromine Pool	<ul style="list-style-type: none"> • Additional plants have been planted at the entrance • Contractors to commence early August for the Learn To Swim/Splash Pad

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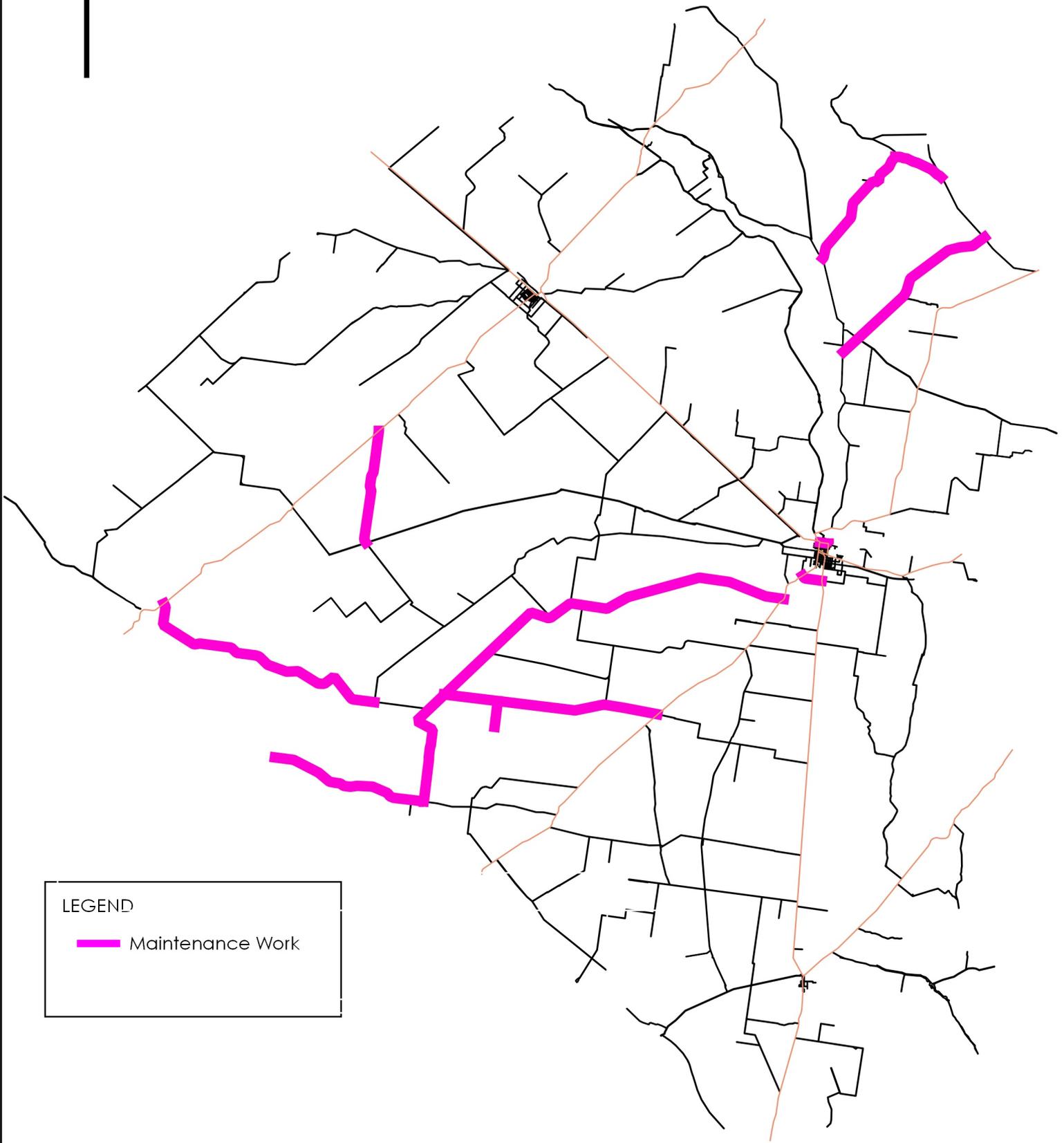
SWIMMING POOLS CONT.	
Trangie Pool	<ul style="list-style-type: none"> Rebuild of pump shed still progressing
PARKS AND OPEN SPACE NETWORK CBD Gardens, Parks, Ovals, Villages	
Narromine CBD	<ul style="list-style-type: none"> General maintenance and mowing. Current water restrictions. Signage has been installed at the Glenn McGrath cricket nets
Narromine Parks and Reserves	<ul style="list-style-type: none"> General maintenance, mowing and weed control. Signage installation is complete
Narromine Sports Grounds	<ul style="list-style-type: none"> General maintenance and mowing. Payten and Dundas Ovals irrigation project complete, with staff attending training and testing with suppliers
Narromine Streets	<ul style="list-style-type: none"> Main Street landscaping upgrade continues
Trangie CBD	<ul style="list-style-type: none"> General maintenance and weed control ongoing
Trangie Parks	<ul style="list-style-type: none"> General maintenance and mowing by Contractor
Trangie Sports Grounds	<ul style="list-style-type: none"> Winter season sports continuing
Trangie Streets	<ul style="list-style-type: none"> General maintenance. Street sweeping weekly on Tuesday's. Vegetation mowing has commenced
Tomingley Village	<ul style="list-style-type: none"> Contractor is responsible for vegetation control.
AERODROME	
Narromine Aerodrome	<ul style="list-style-type: none"> Tree trimming, slashing and weed control continue
BUILDING MAINTENANCE	
All Buildings	<ul style="list-style-type: none"> General maintenance as required
Vandalism	<ul style="list-style-type: none"> Vandalism at Council facilities still continues
Narromine Medical Centre	<ul style="list-style-type: none"> General maintenance as required
Council Administration Buildings	<ul style="list-style-type: none"> Upgrades to the toilets to commence shortly
PUBLIC CONVENIENCES	
Rotary Park (Narromine) Public Toilets	<ul style="list-style-type: none"> Toilet facilities cleaned daily
Burraway Street Public Toilets (adjacent to Pool)	
Argonauts Park (Trangie) Public Toilets (Goan Waterhole)	<ul style="list-style-type: none"> Toilet facilities cleaned every Tuesday, Thursday and Saturday.
Dandaloo Street Trangie (adjacent to Bakery)	<ul style="list-style-type: none"> Toilet facilities cleaned every Monday, Wednesday and Friday
Narromine and Trangie Truck Wash	<ul style="list-style-type: none"> Waiting for outcome of land acquisition process for the Trangie Truck wash

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PUBLIC CONVENIENCES CONT.	
Wetlands	<ul style="list-style-type: none"> • Wetland project continues progressing with preliminary designs being received • Toilet block secured and cleaned daily
CEMETERIES	
Narrromine Cemetery	<ul style="list-style-type: none"> • Irrigation renewal in progress. A new pump has been installed. • Relocation of roses from Main Street is complete
Trangie Cemetery	<ul style="list-style-type: none"> • General maintenance, mowing and weed spraying • Ongoing topping up of graves that showed signs of subsiding
WATER AND SEWER	
Tomingley	<ul style="list-style-type: none"> • Continued regular system maintenance at water treatment plant
Trangie	<ul style="list-style-type: none"> • Staff have continued reticulation system maintenance. • Staff have completed works to lay new sections of water main either side of the Mitchell Highway adjacent to the Mini-Mart • Staff have completed replacement of a defective crossing tee and valves on the corner of Derribong and Campbell Streets • Staff are commencing surveys of mains and valves in Dandaloo Street in preparation for a possible mains replacement job. Contractors have commenced fencing of Waste Water Treatment Plant maturation ponds.
Narrromine	<ul style="list-style-type: none"> • Level 3 water restrictions continue in Narrromine in accordance with the odds and evens scheme, and will continue as required. Water restriction cautions continue to be issued where warranted • Staff Tech Officer assisted DPI-Water officers in testing and chemical analysis of new Deep Bores 6 and 9 • Regular Drinking Water Quality sampling and analysis continues • Sewer pump station maintenance is ongoing • Staff have continued reticulation system maintenance



Map No. 1



LEGEND

 Maintenance Work

NARROMINE SHIRE COUNCIL

Maintenance Works Program 2019-2020 - July

Notes - roads that are highlighted have had work undertaken on them and are not specific sections

